

# Sales Goal / Lead Setting Worksheet

1. Yearly Sales Goal: \_\_\_\_\_  
Divide By Average sale: \_\_\_\_\_  
= Number of Sales Wins: \_\_\_\_\_

2. Sales Wins: \_\_\_\_\_  
Divide by Closing Percentage: \_\_\_\_\_  
= # of Presentations: \_\_\_\_\_

3. Presentations: \_\_\_\_\_  
Divide by % of Lead conversions: \_\_\_\_\_  
= Number of leads per year required to achieve goal: \_\_\_\_\_

4. Number of leads per year: \_\_\_\_\_  
Divide by number of reactive sales weeks\*\*\* in a year: \_\_\_\_\_  
= # of necessary leads per week: \_\_\_\_\_

5. Divide by 5 days in a week = leads per day: \_\_\_\_\_

## \*\*\*\* How to establish reactive selling weeks in one year\*\*\*\*

Weeks in one year: 52  
Minus Vacations: - \_\_\_\_\_  
Minus number of slow lead weeks: - \_\_\_\_\_  
Minus Holidays: - \_\_\_\_\_  
Minus personal - sick - other days: - \_\_\_\_\_  
Reactive selling weeks: = \_\_\_\_\_

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